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other discount.

*'The seminar was a mind opener
for me. I started to use some of the
seminar teachings the day after and
I keep wondering at the enormous
difference it makes in my daily job.
For the first time in 20 years, I feel
in control of client requirements and
from there the full project lifecycle!'*
Francois-Pierre Moriceau, IT
Solutions Architect, Orange
Business Services

*'Lively, knowledgeable, articulate –
absolutely excellent.'*
Steve Coe, Requirements
& Testing Manager, Department of
Work & Pensions

'One of the best!'
Helena Bone, Senior Business
Analyst, HBOS General Insurance

*'Very informative, lots of relevant
stories, very knowledgeable''*
Emma Temple, Business Change
Analyst, Capstone Mortgage
Services

*'The flow followed that of the
requirements process, was easy to
relate to and follow''*
Tom Jacobs, Business Analyst,
Lloyds TSB

Presenter



James Robertson is
a consultant, teacher
and author whose
area of expertise is
the determination
of the requirements

that best support the business
process, and the contribution
that requirements make to
successful projects. He is co-
author of the books Mastering
the Requirements Process
and Requirements-Led Project
Management.

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Mastering the Requirements Process

James Robertson

Overview

Requirements are the most misunderstood part of systems development, and yet the most crucial. Requirements must be correct if the rest of the development effort is to succeed. This workshop presents a complete process for eliciting the real requirements, testing them for correctness, and recording them clearly, comprehensibly and unambiguously.

Learning Objectives

- Determine your client's needs – exactly
- Discover the real business, and how to improve it
- Write requirements that are complete, traceable, and testable
- Precisely define the scope of the project
- Discover the stakeholders and keep them involved
- Get the requirements quickly, and incrementally
- Learn state of the art requirements techniques

Seminar & Workshop Outline

The Requirements Process

- An overview of the process for gathering and verifying requirements

Project Blast-Off

- The Scope-Stakeholder-Goals trinity
- Use a precise scope to prevent requirements creep

Trawling for Requirements

- Using business events and use cases
- Apprenticing and other elicitation techniques
- Innovative requirements

Functional Requirements

- Use case scenarios
- Writing requirements, not solutions

Non-functional Requirements

- Usability, look and feel, performance, security etc.
- How to find the non-functional requirements

Managing Your Requirements

- Using the Requirements Knowledge Model
- Prioritising requirements
- Dealing with conflicting requirements

The Quality Gateway

- Testing requirements
- How fit criteria make requirements testable

Prototyping and scenarios

- Using simulations to discover requirements
- Exception and alternative scenarios

Your Requirements Process

- How to use an incremental requirements approach
- How to make your own process more effective

Audience

- Business Analysts
- Systems Analysts
- Requirements Engineers
- Requirements Managers
- Systems Developers
- Software Developers
- Software Engineers
- Project Leaders/Managers
- Programme Managers
- Product Managers
- Consultants
- Users and Software Customers

Special Features

- The teaching chapters are reinforced with hands-on workshops.
- Discuss issues with an instructor who has real-world experience.
- Learn industry-proven requirements techniques.
- In the final session, through discussions, interaction and demonstrations, you ensure that you have the requirements process that is suitable for your organization.
- Receive the Volere Requirements Specification Template with advice on how to make this your own template.
- Receive a copy of Suzanne and James Robertson's book Mastering the Requirements Process - Second Edition

IIBA Accreditation

Mastering the Requirements Process has been endorsed by The International Institute of Business Analysts. As such, this course has been approved as being aligned to the Business Analysis Body of Knowledge (BABOK) and hence are recommended training for business analysts who wish to sit the exam to become Certified Business Analysis Professionals (CBAP). For further information on how to register for the CBAP examination please refer to certification at www.theiiba.org. The IIBA's endorsement is registered by The Atlantic Systems Guild.

IIBA™ International Institute of Business Analysts
Mastering the Requirements Process is an endorsed course by the IIBA v2.0 of the BABOK as registered under The Atlantic Systems Guild.

